



ENTUITION

Teaching Assistant

Job Description:

Come and join us at Entuition as a Teaching Assistant (TA) and help us in enhancing the quality of virtual education provided to students across Pakistan. We are looking for team members that are passionate about teaching, have exceptional communication skills, and a solid academic background. Depending upon the number of classes/sections of the respective course you choose to TA for, you'll be required to clock in a minimum of 5 hours a week or a maximum of 15 hours a week. Entuition also provides you with the opportunity of being under the apprenticeship of an experienced teacher and contingent on successfully completing the TAship, you will also be offered a role as a teacher during the next round of teaching.

Expectations:

- Checking and making assignments alongside the instructor as per the mutual agreement reached between yourself and the teacher.
- Making yourself available for 3 teaching hours and 2 office hours per class/section. Each TA will have to take a minimum of one section or a maximum of three sections, with each section having 15 students.
- Moderating all zoom classes of the specific course you are TAing- these will count towards your teaching hours.
- Checking the discussion forum at regular intervals (maximum of 12 hour intervals) to answer or approve any solutions posted there.

Basic Role Requirements:

- Passionate about teaching.
- Completed GCE O Levels and GCE A Levels.
- Received an A grade or higher in the course that they are opting for.
- An overall solid academic background.
- Exceptional communication and writing skills
- Exceptional work ethic. Ability to meet deadlines meticulously and to work alongside the teacher to ensure that our students receive the highest quality of virtual education.
- Basic knowledge of MS Word, Powerpoint, and Zoom.
- A laptop with a working camera and mic.
- A stable internet connection at your working place. The company does provide working spaces in DHA Lahore if you choose to avail the facility.

If you are interested and fulfill the requirements please email us with your CV, a scanned copy of your GCE O Levels and GCE A Levels certificates, and subject choice (can be more than one preference) at jobs@entuition.pk.